

Date: December 7, 2005

Location: Lake Park High School East Campus Community Room

Attendance:

Donna Fiedler	President
Vivian McKeon	Vice President
Jim Andrews	Treasurer
Sue Steiger	Secretary
Mike Hancock	Web Site Coordinator
Nancy Andrews	Spirit Wear Coordinator
Ken Bates	Corporate Sponsorship Coordinator
Barbara Hancock	Membership Coordinator
Joan DiPiero	Concession Coordinator
Gary Steiger	Member
Dan Roboson	Member
April Beckmann	Member

Time: Meeting called to order at 7:11 p.m.

1) **President Report by Donna Fiedler:**

- A) Krupke Scholarship fund was closed out at the end of 2004-2005 school year.
- B) Sponsorship committee is coming along. Planning on calling the first meeting after the 1st of the year. Would like to coordinate sponsorship committee with the marketing director(Mike Hannigan)
- C) Credit card payments will be the only means of payment for purchases made from the web site. We can not use the schools credit card processing account. Donna has checked out 2 companies and Chase Bank is the cheapest. We can set up our own account at UPS. UPS will pick up at Lake Park High School. Donna e-mailed all of us regarding return policy.
- D) A deal has been reached with Sports Connection. We will be able to sell Letterman jackets and receive 5% of cost per jacket.

2) **Vice President Report by Vivian McKeon:**

- A) The New Team parents for the Winter Sport season are working well.
- B) Master Schedule for Winter Concessions has been completed.

Marketing Director Report by Mike Hannigan:

- 2)
- A) Web site is going well. Waiting on charge card issues to be resolved before we can proceed. Need to test program to make sure it functions properly. After the Board Minutes are approved they will be added to the web-site for public viewing.
 - B) Mike is in the process of setting up new e-mail addresses to protect our private e-mails.
 - C) UPS charges will have to be generalized on the web-site.

3) **Concessions Coordinator Report by Joan DiPiero:**

- A) Hot Dogs are a better seller than pizza for the indoor sports.
- B) We have been asked by the Janitorial staff to stop selling blow pops during the winter because the gum ends up on the bleachers in the gym.
- C) A new pizza warmer is being sent from the Pizza supplier to the East Campus.
- D) Breakfast items are going to be sold. These items include bagels & cream cheese, powerbars, and slim Jims.
- E) A new item we might think about selling is nachos and chili.
- F) Order a new can opener to replace broken one at East Campus
- G) Reviewed closing procedures for concession stands along with deposit procedures.
- H) Donna and Joan will review closing procedures with those responsible at 4:00 in the afternoon Dec 10, 2005.

4) **Treasurer Report by Jim Andrews:**

- A) Reviewed current month's Income Statement.
- B) All Tax returns prior to 2005 have been filed.
- C) Tax exempt status was also refilled.

5) **Spirit Wear Report by Nancy Andrews:**

- A) Total Craft Fair revenue including e-mail orders totals \$3,300.00.
- B) New merchandise was introduced. These items include the new gym bag, girls sling back sack, new sweat pants, new zipper hoodies, new flannel pants, ornaments and mittens.
- C) We are taking orders on the new volleyball hoodies.
- D) We are on consignment with Sports Connection. If we do not sell it, it will be taken back by the store.

- E) School store at West Campus will be a problem. We will need to be creative in the set-up because of space limitations.
- 6) **Membership Report by Barbara Hancock:**
 - A) New membership count puts membership at 463 members.
- 7) **Secretaries Report by Sue Steiger:**
 - A) Minutes from the October 2005 meeting were approved.
 - B) Minutes from meetings need to be e-mailed to all board members before next meeting for approval.
- 8) **By-Law Ratification:**
 - A) Letters were sent to all members advising them that a general election for the new by-laws would be held on December 17, 2005 by the secretary, Sue Steiger.
 - B) All present at this meeting are eligible to vote on these new by-laws.
 - C) After review of the new by-laws, Gary Steiger motioned to approve the by-laws as amended. This motion was second by Jim Andrews. All in attendance approved.
 - D) The by-law amendments are as follows:
 - Page7, Article 6 Section 5. Needs to be in bold print.
 - Page 8 Article IX Section 1-change the word my to may and delete the word and.

MEETING ADJOURNED AT 9:05 P.M.